



RECIPIENT RIGHTS TRAINING PLAN – Effective January 2025

PROVIDER TYPE (Applies to all employees, volunteers, and agents of a provider)	NEW HIRE TRAINING Required within 30 Days of Hire / Initiation of Services	REFRESHER TRAINING Required Annually
CLINICAL (Licensed and/or Certified Mental Health and Health Professionals who administer, supervise, or provide community mental health services)	“Recipient Rights for community Mental Health and Affiliated Agency Staff” Certificate of Completion from a Michigan Community Mental Health All certificates need to be emailed to the Rights office at recipient.rights@nlcmh.org	-Register NLCMHA website/recipient rights training “Recipient Rights Refresher – LMHP (Licensed Mental Health Provider)”
DIRECT CARE / PARAPROFESSIONAL (Specialized Residential Settings, Community Living supports in Supported Independent Living or Community arrangements, Day Programs, Respite, Prevocational Workshops, Supported Employment, Clubhouse, Peer Support, Drop-In Centers, Supportive Housing, etc.)	“Recipient Rights for community Mental Health and Affiliated Agency Staff” Certificate of Completion from a Michigan Community Mental Health All certificates need to be emailed to the Rights office at recipient.rights@nlcmh.org	-Register NLCMHA website/recipient rights training “Recipient Rights Refresher – DCP (Direct Care Staff)”
OTHER (Business Office, Clerical, Maintenance, Reception, etc.)	<p align="center">Self-Study</p> “Introduction to Recipient Rights” <u>Online or Book format</u> www.northernlakescmh.org	<p align="center">Self-Study</p> “Introduction to Recipient Rights” <u>Online or Book format</u> www.northernlakescmh.org

COURSE DESCRIPTIONS

“**Introduction to Recipient Rights**” (Self-study – available on-line or book format) This course provides an orientation to and an overview of the legal rights guaranteed to recipients of community mental health services.

“**Rights of Individuals Receiving Mental Health Services**” (Virtual and In-Person training): These courses are presented in a lecture and interactive format and provide comprehensive training to help providers understand their obligations to promote and protect the civil and treatment/support rights of recipients guaranteed by law, including Civil Rights, Freedom from Abuse and Neglect, Confidentiality, Services Suited to Condition, Informed Consent, Person-Centered Planning/Family-Centered Practice, Individual Plan of Services, Rights of Residents of Facilities, and the Rights Protection System (Reporting Requirements, Complaint, Investigation, and Appeal).