



Board of Directors Meeting Minutes

June 20, 2024

1:00 p.m.

Board Members Present: Ben Townsend, Greg McMorrow, Mary Marois, Al Cambridge, Ruth Pilon, Tom Bratton, Ty Wessell, Dean Smallegan, Penny Morris, Carol Blake, Tony Lentych, Christal Frost Anderson, Dave Freedman, Eric Ostergren

Virtual: Lynn Pope

Absent: Shawn Kryacs

Others Present: Brian Martinus, Stacy Maiville, Jeremiah Williams, Brian Newcomb, Darryl Washington, Nancy Stevenson, Vickie McDonald, Neil Rojas, Joe Barkman, Amy Kotulski, Becky Brown, Beth Burke, Kris Rigling, Kelley Samuels, Mark Crane, Vickie McDonald

Virtual: Aimee Horton Johnson, Terri Henderson, Lisa Holmes, Amanda Ritchie, Alyssa Heider, Tiffany Fewins, Rob Palmer, Erica Smith, Heather Sleight, Jessica Williams, Jillian Smithingell, Abby Schonfeld, Ann Ketchum, April Weinrick, Amanda Taylor, Lisa Jones, Rob Veale, Judi Crane, Laura Argyle, Kari Barker, Dean Baldwin, Christina Hasty, Candace Kauska-Dietrich, Curt Cummins, Dave Simpson, Trapper Merz, Ashley Spencer, Dan Mauk, Josh Emry, Mike Shea, Robin Walter, Sara Bush, Ronda Janssen, Hannah Driver, Kerreen Conley, Kevin Hartley, Kiley Fields, Aimee Bunbury, Amanda Link, Alyssa Heider, Josette Hoch, Jordan Byington, Clarisse Hartnett-Manny, Logan Hutek, Angie, Manda Clements, Robin Walter, Margaret Henning, Six unknown guests

Call to Order: Mr. Greg McMorrow called the meeting to order at 1:00 p.m.

Approval of the Agenda:

MOTION:	Approve the agenda
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	P. Morris
SECONDER	M. Marois

Conflict of Interest: None

Consent Agenda Items:

- Board of Directors Meeting Minutes May 16, 2024

MOTION:	Approve the consent agenda
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	T. Wessell
SECONDER	T. Lentych

Public Comment: None.

Report of Officers:

Recipient Rights Report: Brian Newcomb, Director of the Office of Recipient Rights, updated the board with recent data from the ORR department. The agency remains 100% in compliance. The substantiation rate is 57%. The department is over 80% completed with the site visits for the fiscal year. Caseloads are dropping, office is running very well. The full report is included in the packet.

Chief Executive Officer Report: Brian Martinus, Interim Chief Executive Officer, reviewed his report with the Board. The Center of Mental Wellness is currently under construction. There will be a walk-through day in August for the community and board members. They will start staffing the center in early August. Interviews for the CFO have taken place, and an offer was made to Kevin Hartley, who will start July 2, 2024.

IHC divestments update – There is a meeting next week with a partner and a transition plan for the patients. Dr. Cummins has been working with community partners for this transition.
 MI Choice Waiver divestment updated - The consumers have made their decisions about their providers. Staff have been given the choice to work for the new provider or look for a different position within NLCMHA. Full divestment will be completed by Oct 1, 2024.
 The full CEO Report is included in the packet.

Chief Financial Officer Report: Laura Argyle, Deputy Chief Financial Officer, reviewed the finance report with the Board. The report included information regarding assets, operating revenue, and operating expenses. Each of these areas included data in more detail. The report also included statements of net position, revenue, expenses, and expenses compared to the budget.
 Ms. Argyle noted that the agency is at about a 1.3 million deficit. The majority of the CMHs are in an overspend. She recommends an Ad Hoc Finance Committee meeting in early August. GF is overspent by about \$843,000.

Committee Reports:

NMRE Update: Ruth Pilon gave an update regarding the most recent NMRE meeting. A recent topic at the last NMRE meeting was budgeting issues; the counties are spending less on CMHs. The NMRE is working on a solution. The NMRE urges the CMHs to write a resolution and send it to the legislators to address the conflict-free delivery method.
 Ms. Pilon gave information regarding BoardWorks certification.

Mr. Wessell stated that it would be a good goal for the board to be 100% certified by next year.

RRAC Update: Tony Lentych, Chairperson of the RRAC, provided a brief update to the Board. During the last meeting of the RRAC, the committee attended the Recipient's Rights Refresher Training. They recommend to the board that they attend a Recipient Rights training course. It is their recommendation that this item be put on the upcoming NLD meeting agenda to discuss the details.

Unfinished Business:

The board was given the following monitoring assignments to complete: Policy 2.7 Continuity of Executive Functions and 4.3 Delegation of Management Powers to the CEO.

Purchasing & Procurement Policy:

The policy was given to the board at the last meeting. The board members discussed the policy and questions with Ms. Argyle.

MOTION:	Approve Policy 100.401 Purchasing and Procurement
RESULT:	Roll Call Vote. ADOPTED. [UNANIMOUS]
MOVER:	A. Cambridge
SECONDER	T. Lentych

Update with Grand Traverse County:

Grand Traverse County has been awarded money from the opioid settlement and would like to lease a staff member of Northern Lakes in hopes of providing better jail services and Quick Response Team (QRT). This has been approved through the task force and will still need to be approved by the Grand Traverse Board of Commissioners.

MOTION:	Authorize the CEO to proceed to develop a lease and work with the Grand Traverse County Sheriff's Department in collaboration for the jail services position.
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	M. Marois
SECONDER	C. Frost Anderson

Sheriff Shea praised Nancy Stevenson for the work she has accomplished. He stated that Ms. Stevenson is the reason why this collaboration happened. He is very sad that she is leaving the agency.

HR Assessment:

The board was given the HR assessment Rehmann group conducted in October 2023. The board discussed the possibility of starting an HR Committee. It was said that the first step would be to address this report and have a committee moving forward regarding personal relations.

MOTION: Accept the Human Resource Assessment Report

RESULT: ADOPTED. [UNANIMOUS]

MOVER: A. Cambridge

SECONDER T. Lentych

Celebrate Northern Lakes –

The board recognized the staff at Club Cadillac and their achievements. Staff members and club member Amy Kotulski, Kelley Samuels, and Jay described their roles and activities within the Clubhouse and community. The board praised their accomplishments and presented a certificate of appreciation to the Cadillac Clubhouse team members.

The Clubhouse is looking for businesses in Cadillac to partner with for their transitional employment program.

New Business:

Mr. McMorrow identified priorities he would like the board to address over the next year. The board discussed these priorities. The following were identified:

- Governance policies
- Governance model
- Strategic Plan
- Human Resources Report
- Interaction with the CAC
- CEO

Public Comment: None.

Adjourn: 3:30 p.m.

Next Meeting Agenda Items: July 18, 2024, Grayling

- HR Assessment

Respectfully Submitted,

Stacy Maiville, Executive Administrator

Greg McMorrow, Chairperson

Lynn Pope, Secretary
