



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Director's Meeting Minutes

December 15, 2011

6:00 PM

1. CALL TO ORDER:

Northern Lakes Community Mental Health, 105 Hall Street, Traverse City, Michigan. Melissa Fournier called the meeting to order at 6:00 p.m.

Board Members Present: Dave Stephenson, Jack Mahank, Pat McLaughlin, Rob Hentschel, Melissa Fournier, Randy Kamps, Frank Tosiello, David Marshall, Helen Stimson, Don Halvorsen, Ken Melvin, Al Cambridge, Les Barnes, Nina Zamora and Jane Whitney.

Board Members Absent: Susan Rogers (with notice).

Others Present: Greg Paffhouse, Chief Executive Officer; Deb Lavender, Executive Secretary; Bruce Bridges, Chief Financial Officer; Mary Hubbard, Chief Operations Officer for Child and Family Services; Jane Swartout, Compliance Officer; Joanie Blamer, Chief Operations Officer for Crawford, Missaukee, Roscommon and Wexford Counties; Terri Kelty, Chief Operations Officer for Grand Traverse and Leelanau Counties; Kevin Hartley, Director of Quality Improvement; Keith Huggett, Information Systems Manager; Karl Kovacs, Chief Managed Care Officer; Jon Bennett, Recipient Rights Officer; and Becky Vincent, Network Administrator.

The Pledge of Allegiance was spoken. David Marshall was appointed timekeeper. Confirmation of a Quorum.

2. APPROVAL OF AGENDA: to add under Consideration of PIHP Items to Receive and File the FY 11 Northwest CMH Affiliation Quality Assessment Performance Improvement Program and Approve FY 12 QAPIP Plan.

MOTION:	Approve the Agenda of December 15, 2011 as amended to add under Consideration of PIHP Items to Receive and File the FY 11 Northwest CMH Affiliation Quality Assessment Performance Improvement Program and Approve FY 12 QAPIP Plan.
MOVER:	Les Barnes
SECONDER:	Don Halvorsen

3. CONFLICT OF INTEREST DECLARATION:

No Board members declared a conflict of interest for tonight's business.

4. CONSENT AGENDAS – MANAGEMENT AND BOARD:

A. Consideration of Management Consent Agenda – Greg responded to questions.

MOTION:	Approve the Management Consent Agenda of December 15, 2011.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Pat McLaughlin

B. Consideration of Board Consent Agenda

MOTION:	Approve the Board Consent Agenda of December 15, 2011.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Pat McLaughlin

5. OWNERSHIP LINKAGE:

A. Citizen Comment

None.

B. Ownership Communication

Melissa referenced the email communications received regarding Applied Behavioral Analysis. A request was made as to whether there would be an update regarding this issue. Greg referenced his report regarding the Medicaid Savings Plan identifying that the plan is being developed and will be submitted to the Managed Care Advisory Committee January 10 and will be shared with the board January 19 for approval. This will contain a list of issues and strategies with a one year opportunity to use the funds.

MOTION:	Approve to Receive and File the Applied Behavioral Analysis Communications.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Les Barnes

6. CHIEF EXECUTIVE OFFICER'S REPORT:

Greg provided an update on the activity regarding the Mental Health Court. We are trying to set up a meeting with the representatives from the Grand Traverse pilot to come up with responses to build a legislative position. Greg noted that he has not yet received a response to the letter.

There is a lot of State concern that persons who are veterans are not getting the entitlements that they should be receiving. Processes are being created to facilitate that including mental health services. Greg identified that we are reaching out to our Veteran's Clinic in Traverse City to get a spot on Interlochen Radio to talk about veterans and mental health services. We have received an advanced copy of the Strategic Plan from the Department of Community Health and will begin to hear more at a statewide level. Greg identified that a VA clinic has opened in Cadillac. It was noted that Roscommon County has increased their hours by eight. Jason Allen has been appointed to head Veteran's Affairs and it may be beneficial to invite him to attend a meeting to talk about veteran's issues from a statewide perspective.

Greg referenced the article from the Free Press in the board packet about how the Mental Health Code addresses mental health concerns.

MOTION:	To Receive and File the Chief Executive Officer's Report.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Pat McLaughlin

7. CONSIDERATION OF PIHP ITEMS:

Greg offered celebratory remarks for Karl Kovacs joining us as our affiliation Chief Managed Care Officer. He referenced Karl's comments at the end of Karl's report. Karl thanked Greg for the introduction and identified that he is pleased to be here and to be part of the team. Karl referenced Greg's summary of the integrated health care activities going on. He shared his impressions from the meeting on November 22 with Lynda Zeller and connecting it with the meeting yesterday at the Quarterly PIHP meeting. He noted that they are looking for an identified problem and a plan to address the needs for people with serious mental illness and substance abuse disorders. They want to know how the health homes will work. Karl noted that Lynda Zeller talked about needing to be multi-faceted, multi-tasking, multi-

system solution builders. Need to have mental health and substance abuse integrated and linked. Copies of the IRC document (Option 4) were distributed and identified that Lynda and the group felt that the State of Michigan should pursue Option 4. Option 4 would have the Medicaid Health Plan and the PIHP join together contractually to provide all of the requirements of the health homes on the physical and the behavioral health side. There would be mutual financial incentives with the idea that it keeps the two systems in place. There was consensus, at the meeting, that this model made the most sense although there was not consensus on the number of managing entities. The number Lynda gave was between 4 to 6 behavioral health organizations in partnership with some combination of Medicaid Health Plans. It is important that as we plan to go forward to know these are the indications that the state is giving us. There is a meeting with the PIHPs involved with Northern Michigan Substance Abuse Services (NMSAS) on December 21 and will possibly discuss these issues at the meeting. Responded to questions about what this means for NMSAS, Medicare and dual eligibles. Greg identified that he received the final document of the model development that looks at the dual eligibles and where it is heading. If we want to have a managerial role we're going to have to grow (numbers of entities not by population). Greg noted that we need to think strategically what our plan is for the dual eligibles, Medicaid and then General Fund and have to have a plan in place for each area. It will be some type of integration provider, manager, overall fiscal manager, network manager and provider. We must have some strong partnerships with Medicaid Health Plans. Referenced meeting with University of Michigan. Greg noted that it will change our role as a PIHP.

Operating Agreement Amendment – Greg referenced the Operating Agreement Amendment was developed to identify we will have the ability to create a Medicaid Savings Plan and crafted to the distribution of Medicaid for the affiliation.

MOTION:	To Receive and File the FY 11 Northwest CMH Affiliation Quality Assessment Performance Improvement Program and Approve FY 12 QAPIP Plan.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dave Stephenson
SECONDER:	David Marshall

8. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

A. *Receipt of CEO Monitoring Report*
 Policy 1-2-00 Global Executive Limitations

MOTION:	Receive and File Policy 1-2-00 Global Executive Limitations indicating that the Agency is in Full Compliance.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Cambridge
SECONDER:	Jane Whitney

B. *New Operational Worries*

Board members discussed concerns regarding jail services issue of psychiatry and medications should be covered by community mental health and the interpretation of the Enabling Resolution language. Greg indicated that there are three issues: 1) how the language in the Enabling Resolution is interpreted, 2) the provision of services (particularly psychiatric services) and, 3) interpretation of whether community mental health is responsible for purchasing medication to individuals incarcerated.

MOTION:	The Board approved to direct the CEO to have our attorney provide a legal opinion regarding the state statute and our Enabling Resolution specific to the concerns raised by Grand Traverse County.
RESULT:	ADOPTED (14 ayes and 1 nay)
MOVER:	Dave Stephenson
SECONDER:	David Marshall

C. *December Monitoring Assignment*

Monitoring Report 1-2-06 Community Resources should be completed and turned in.

9. BOARD MEANS SELF-ASSESSMENT:

A. *Receipt of Board Monitoring Report*

Policy 1-3-02 Governance Style

MOTION:	Receive and File Policy 1-3-02 Governance Style indicating that the Board is in Full Compliance.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Marshall
SECONDER:	Rob Hentschel

Policy 1-3-04 Annual Work Plan

MOTION:	Receive and File Policy 1-3-04 Annual Work Plan indicating that the Agency is in Full Compliance.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Don Halvorsen

B. *December Monitoring Assignment*

Monitoring Report 1-3-01 Board Job Description should be completed and turned in.

10. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

A. *Ends*

None.

B. *Executive Limitations*

Administrative Cost Policy – Additional corrections were identified.

MOTION:	To Adopt Policy 1-2-10 Administrative Cost with the minor corrections.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Marshall
SECONDER:	Pat McLaughlin

C. *Board/CEO Linkage*

None.

D. *Governance Process/Ownership Linkages*

2012 Board Meeting Schedule

MOTION:	To Accept the 2012 Board Meeting Schedule.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	David Marshall

2012 Annual Planning Calendar – Greg indicated that the board historically has created the calendar to identify the topics it wants to address throughout the year. Administratively we use this calendar to ensure that the board develops its own agenda for the meetings and we have carried forward the items. Board members also have the opportunity to add items, to the agenda, throughout the year. The following changes were identified: strike the question marks after board governance in May and replace Board Leadership Journal on page 64 with Board Member Orientation/Training.

MOTION:	To Accept the 2012 Annual Planning Calendar with the removal of the two question marks under board governance and replace Board Leadership Journal on page 64 with Board Member Orientation/Training.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Pat McLaughlin

2012 Monitoring Schedule

MOTION:	To Accept the 2012 Annual Monitoring Schedule as written.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Kamps
SECONDER:	Les Barnes

Board Member Terms – Reference was made to the chart identifying board members terms which expire on March 31, 2012. Board members expressed their interest in being reappointed. Consistent with past practice Greg will write letters to the county commissions indicating board members willingness to be reappointed.

Recipient Rights Advisory Committee 12/6/2011 Meeting – Referenced the agenda of the December 6 meeting although it was noted that there were no minutes to be shared with the board. The committee wants to review and approve its minutes prior to presenting to the Board. Topics discussed were by-laws, the budget for RRAC, and the preliminary annual report. A list of items identified in the budget were noted by priority. It was also noted that John Sanford, the Director of the Office of Recipient Rights be invited to a board meeting to discuss the relationship between the board and the Recipient Rights Advisory Committee.

MOTION:	The Board approved to invite John Sanford, Michigan Department of Community Health Office of Recipient Rights Director for dialogue at a future meeting.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Hentschel
SECONDER:	David Marshall

Recipient Rights Advisory Committee/Board Relationship – not discussed.

11. OWNERSHIP LINKAGE:

A. *Citizen Comment*
None.

12. ANNOUNCEMENTS/BOARD MEMBERS REPORTS:

- Referenced the CEO Report notes regarding the Executive Board meeting.

13. MEETING EVALUATION:

- #1- We spent our time on the most important governance topics: majority was satisfactory
- #2- We encouraged diversity of viewpoints: majority was excellent
- #3- Our decisions were made collectively: majority was satisfactory
- #4- The Board used its time effectively: majority was satisfactory
- #5- What is the most important thing the Board could do to improve our function as a Board? The board chairperson identified that tonight she has asked for board members to clarify motions and requested that board members be clear in their motions.

14. NEXT MEETING AGENDA:

Agenda items for January 19, 2012 to be held at the Cadillac Office: FY 11 NLCMH Quality Improvement Report and the FY 12 Plan.

15. ADJOURNMENT:

MOTION:	Adjourn the meeting.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Hentschel
SECONDER:	Jane Whitney

The meeting adjourned at 7:32 p.m.

Respectfully Submitted,

Melissa Fournier, Chairperson

Dave Stephenson, Board Secretary

Debra Lavender, Recording Secretary